

MINUTES OF MEETING
2nd MUWAREC MALAYSIA MEETING

Meeting: 2/2009

Date : 10 Mac 2009

Time : 12.00 am

Venue : Civil and Structural Eng. Dpt. Meeting Room, Engineering Faculty, UKM

Present

Datuk Fuad Embi

Prof Dr. Rakmi Abdul Rahman (Chair)

Dr Mohd Mukhlisin

Dr Fatihah Suja'

Mr Khairul Nizam Abdul Maulud

Mrs Shahrom Md Zain

Miss Nurul Aishah Abd Rahman

Absent with apology

Dr. Ir. Othman Jaafar

Dr Noor Ezlin Ahmad Basri

1. Chairperson's opening remarks

The meeting started with the recitation of Surah Al-Fatihah. The chairperson then welcomed all members to the 2nd MUWAREC Malaysia meeting and thanked those who were coming.

4. Review minutes for last meeting

The minutes of the last meeting were reviewed and approved.

3. Matters arising

3.1 MUWAREC Account

- The approval for use of money from the account must come through the committee.
- New lecturers should be allowed to use the money for attending conferences.

- The budget can also be used for organizing a workshop or furthering research in other countries. For carrying out the research here, funds from the ministry or the university are available.
- Short courses may be held not only to generate income but more importantly to disperse knowledge.

Action

Puan Shahrom
Dr Fatihah

3.2 MUWAREC Website

- The website should contain the following:
 - Cooperative research
 - List of research topics. The general description of each title as well as the researchers involved should be written in pdf format.
 - Invitation to researchers from other countries to propose related research topics.
 - Standard format for the proposal should be made available.
 - Events
 - PDF report minutes of MUWAREC meetings (as activity).
 - MUWARECKL 08, MUWAREC SAMARKHAND 09 etc.
 - Link
 - IWA, IPEC, Japanese Water Association, WASEC (Europe website).
 - Members should benefit from the website which open up to outside world.
 - Make the water quality standards for Malaysia available on the website.
 - News
 - Publish the website in UKM and Engineering Faculty web pages.
 - Interesting articles from newspaper (eg MUWAREC group picture in Pakistan)
 - Forum
 - Identify the topics.
- For 'contact us', the received emails will be checked by RA from Environmental Technology (ET) and Cleaner Productions (CP) groups.
- Add to the Cooperative Research segment, the papers and proceedings produced by the research exchange programs.
- Invite PhD and master students (Muslims) to be members and allow access to the website.

Action

En Khairul Nizam
Dr Mukhlisin

Dr Fatihah

3.3 Joint courses

- Propose joint courses for civil engineering postgraduate students.

Action

Prof Rakmi

All members

3.4 Fund-raising Workshops

- Organize internal workshop.
- Use of OUP fund for the activity. Make a start after the announcement of OUP fund is made.

Action

All members

3.5 International funding

- The possibility of filling up MUWAREC funds by making a proposal to OIC under Inter Islamic Network on Water Resources Development and Management (**INWARDAM**).
- The fund will be used to carry out MUWAREC activities and sponsor needy students from Muslim countries.

Action

Dato' Fuad

Ir Dr Othman

4. Adjournment of meeting

The chairman thanked all members for being present for the day. There being no other matter to discuss, the meeting was adjourned at 2.00 pm with Surah Al-Asr recitation. Next meeting was set tentatively on 9th April 2009 at 11.00am in Civil & Structural Eng. Dpt. Meeting Room, Faculty of Engineering & Built Environment, UKM.

Reported by :

Miss Nurul Aishah Abd Rahman

Research Assistant

Checked By :

Dr Fatihah Suja'